

ALFORD CRAFT MARKET CENTRE

Contact via Mrs. Lynne Le Voi

Alford Craft Market
1 West Street,
Alford
Lincolnshire
LN13 9DG

Tel: 01507 463341
Email: alfordcraftmarket@gmail.com



Hire of the craft rooms r/o 1 West Street, Alford for events, special occasions and groups.

Name of organisation _____

Contact person _____

Address _____

Postcode _____

Contact telephone number: _____ Mobile number: _____

Contact e-mail address: _____

Title of proposed event, number of rooms required and brief description:

Date of proposed event ____/____/____ Time room required from _____ to _____

Signature _____

Date: ____/____/____

Summary of Fees payable for hire of the Kitchen and Parlour Craft rooms, r/o 1 West Street, Alford.

TIMES	HOURLY RATES	Basic	Charity/Community Group
09:00-22:00	For 1 Hour	£15.00	£10.00

TIMES	SESSION RATES	Basic	Charity/Community Group
08:00-12:00	Morning Session	£25.00	£15.00
13:00-17:00	Afternoon Session	£25.00	£15.00
18.00 – 21.00	Evening session	£30.00	£20.00

TIMES	DAY RATES	Basic	Charity/Community Group
Between 09:00 and 21:00		£50.00	£40.00

Summary of Fees payable for hire of the Bakehouse Craft Room, r/o 1 West Street, Alford.

TIMES	HOURLY RATES	Basic	Charity/Community Group
09:00-22:00	For 1 Hour	£15.00	£10.00
TIMES	SESSION RATES	Basic	Charity/Community Group
08:00-12:00	Morning Session	£25.00	£15.00
13:00-17:00	Afternoon Session	£25.00	£15.00
18.00 – 21.00	Evening session	£30.00	£20.00
TIMES	DAY RATES	Basic	Charity/Community Group
Between 09:00 and 21:00		£50.00	£40.00

Please complete the section below before sending the Booking Form back.

Please indicate the options you would like for your event:

Craft rooms at r/o 1 West Street, Alford, LN13 9DG	BASIC	CHARITY/ COMMUNITY GROUP
Hire of the Kitchen and Parlour craft rooms: Hourly Rate	£15.00	£10.00
Hire of the Bakehouse craft room: Hourly Rate	£15.00	£10.00
Hire of the Kitchen and Parlour craft rooms: Morning/Afternoon Session – delete as appropriate Evening Sessions	£25.00 £30.00	£15.00 £20.00
Day Rate	£50.00	£40.00
Hire of the Bakehouse craft room: Morning/Afternoon Session – delete as appropriate Evening Sessions	£25.00 £30.00	£15.00 £20.00
Day Rate	£50.00	£40.00

Please note that discounted rates may be agreed for the following reasons:

- 1. Regular hire of the venue (booking of 10 or more sessions at a time)*
- 2. The body hiring the venue is itself a charitable or non-profitmaking entity*

Please complete and return this Booking Form to:

**Lynne Le Voi, Alford Craft Market Centre,
1 West Street, Alford, Lincs. LN13 9DG or email to
<mailto:alfordcraftmarket@gmail.com>**

For office use only:

Booking agreed on ____/____/____

Booking confirmed on ____/____/____

FACILITIES

Our rooms, The Parlour and The Kitchen, were both completely modernised and refurbished in September 2015. The Parlour is a room with good light and space for workshops or use as a sitting room for meetings for small groups. The Kitchen has a modern kitchen with microwave, double sink and drainer, coffee percolator, kettle, fridge, cups, saucers and plates and ingredients for tea and coffee making. It also has good light and a large extractor fan. Space for worktables or sitting area or both. There is a disabled toilet and a courtyard entrance where we have seating and plants to decorate it for outside events and relaxation.

The Bakehouse craft room, completed in October 2016, is a very large room with kilns and pottery wheels for glass blowing, lampwork, glass fusing and pottery with very good light and a garden area with very chunky seating. The Bakehouse has plenty of room for events and classes.

The Parlour and the Kitchen are suitable for up to 10 people and the Bakehouse for a maximum of 12.

